

英文不用背!



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超實用

2500 短句王

DAILY ENGLISH
PHRASES AND EXPRESSIONS



——
好用短句+片語單字補充+語調重音標示，英語隨查隨用
常用、實用的小短句，扎根會話基礎，加強英語實力

最適合初學者的英語萬用句，
超過2500個超實用句子！

每天只要10分鐘，3個月終結英語學習的痛苦，
從日常生活中最常見的主題區分六大類

☑ 打招呼與話家常

☑ 食衣住行

☑ 日常生活與消費

☑ 休閒活動

☑ 人的情緒與特徵

☑ 溝通往來

Hi, there!



How are you doing?

LiveABC

英語數位學習第一品牌

3

食衣住行

Eating and Traveling

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Eating Out

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Track 25

3-1

上館子

Eating Out

確認訂位

Confirming a Reservation

您有訂位嗎？

Do you have a reservation?* ↗

請問幾位？

How many are in your party?* ↗

請問您的大名是？

Could I have your name, please? ↗

我已經訂了兩個人的位置。

I've made a reservation for two. ↘

請給我兩個人的位置。

We'd like a table for two, please. ↘

我們要靠窗的位子。

We'd like a table by the window. ↘

* **reservation** [ˌrezəˈveɪʃən] *n.* 預訂；訂位

* **party** [ˈpɑːti] *n.* 一群人；同行者

為顧客帶位

Seating a Guest

您要坐在吸菸區或禁菸區？

Would you like to sit in the smoking* or non-smoking section? ↗

桌子大概在十分鐘以內會準備好。

A table will be ready in about ten minutes. ↘

您的桌子準備好了，這邊請。

Your table is ready. Right this way. ↘

我來替您帶位。

Let me show you to your table. ↘

這個桌子可以嗎？

Is this table OK? ↗

服務生很快會過來為您服務。

Your waiter will be with you shortly.* ↘

* **smoking** [ˈsmokɪŋ] *n.* 吸煙；吸菸區

* **shortly** [ˈʃɔrtli] *adv.* 不久；很快地

服務生來點餐

Waiter or Waitress

您要先喝點什麼嗎？

Would you like something to drink first? ↗

您要點餐了嗎？

Are you ready to order?* ↗

可以幫您點餐了嗎？

May I take your order? ↗

您的牛排要幾分熟？

How would you like your steak? ↗

您的沙拉要加什麼醬？

What kind of dressing* would you like on your salad? ↗

您要不要搭配湯或沙拉？

Would you like soup or salad with that? ↗

您的餐點要搭配飲料嗎？

Would you like anything to drink with your meal? ↗

* **order** [ˈɔrdə] *v.* 點餐

* **dressing** [ˈdresɪŋ] *n.* 沙拉醬

顧客點餐

Ordering a Meal

我們來看看菜單。

Let's look at the menu. ↘

你推薦什麼？

What do you recommend? ↗

今天有什麼特餐？

Are there any specials today? ↗

我們還需要一些時間決定。

We need a few more minutes to decide. ↘

我要點烤雞。

I'll have the roast chicken. ↘

不要加洋蔥。

Hold the onions. ↘

我的牛排要七分熟。

I'd like my steak medium-well, please. ↘

我要大杯冰紅茶。

I'll have a large iced tea. ↘

我的甜點要一塊南瓜派。

And for dessert, I'd like a piece of pumpkin pie. ↘

6

溝通與 往來

Social Interaction

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Track 55

6-1

電話英語

Telephone English

打電話

Making Calls

喂，我是史提夫。

Hello. This is Steve. ↘

嗨，請問路克在嗎？

Hi, is Luke in?* ↗

我要找傑克。

I'd like to speak to Jack. ↘

可以請湯姆聽電話嗎？

May I speak to Tom, please? ↗

麻煩告訴他我打電話給他，好嗎？

Could you let him know that I called, please? ↗

謝謝，我再打來好了。

Thanks. I'll just call back. ↘

Ⓜ **call back** [kɔl] [bæk] 回電

你知道吉姆什麼時候會回來嗎？

Do you know when Jim will be back? ↗

* **in** [ɪn] *adv.* 在屋裡；在家

接電話

Answering Calls

請問哪裡找？

To whom* am I speaking? ↗

等一下，我去叫他。

Just a minute. I'll get him for you. ↘

吉姆不方便接電話。

Jim can't come to the phone. ↘

她不在。

She's not here. ↘

你要留言嗎？

Would you like to leave a message? ↗

Ⓟ **leave (a) message** [ˈliv] ([ə]) [ˈmesɪdʒ] 留言

你可以一小時後再打來嗎？

Could you call back in an hour? ↗

我想你打錯電話了。

I think you have the wrong number. ↘

這裡沒有這個人。

There's no one here by that name. ↘

* **whom** [hum] *pron.* 誰；什麼人（此為 **who** 的受格，多用於正式的談話或書面中）

商務電話

Office Telephone Calls

這裡是 **ABC** 英語，有什麼能為您效勞嗎？

ABC English. How may I help you? ↗

你知道他／她的分機號碼嗎？

Do you have his/her extension* number? ↗

我幫你轉接到他的辦公室。

I'll transfer* you to his office. ↘

請稍等。

Please hold.* ↘

我馬上幫你接通。

I'll connect* you right away. ↘

Ⓜ **right away** [raɪt] [əˈweɪ] 馬上；立刻

抱歉，她不在位子上。

I'm sorry. She is away from her desk. ↘

* **extension** [ɪkˈstɛnʃən] *n.* 電話分機

* **transfer** [trænsˈfɜː] *v.* 轉接

* **hold** [hɒld] *v.* 保留；等待

* **connect** [kəˈnɛkt] *v.* 連接；接通